

HRCs SEIS
Hampton Roads Crossing Study SEIS

COORDINATION PLAN

DECEMBER 14, 2015

TABLE 1: AGENCIES AND CONSULTING PARTIES

Role	Federal Agencies	Virginia Agencies	Local Agencies / Other Stakeholders
Lead Agency	<ul style="list-style-type: none"> Federal Highway Administration 	<ul style="list-style-type: none"> Virginia Department of Transportation (VDOT) 	N/A
Cooperating Agencies	<p>Accepted:</p> <ul style="list-style-type: none"> Federal Transit Administration U.S. Army Corps of Engineers U.S. Coast Guard U.S. Environmental Protection Agency U.S. National Oceanic and Atmospheric Administration, National Marine Fisheries Service U.S. Naval Station Norfolk 	N/A	<p>Accepted:</p> <ul style="list-style-type: none"> City of Hampton City of Newport News City of Norfolk City of Portsmouth City of Virginia Beach
	<p>Invited / not accepted to date:</p> <ul style="list-style-type: none"> U.S. Department of Veteran Affairs U.S. Fish and Wildlife Service 		
Participating Agencies	<p>Accepted:</p> <ul style="list-style-type: none"> National Park Service, Chesapeake Bay Office 	<p>Accepted:</p> <ul style="list-style-type: none"> Virginia Department of Conservation and Recreation Virginia Department of Mines, Minerals, and Energy Virginia Department of Housing and Community Development Virginia Department of Historic Resources Virginia Department of Game and Inland Fisheries Virginia Department of Aviation Virginia Department of Agriculture and Consumer Services Virginia Department of Health Virginia Institute of Marine Science Virginia Outdoors Foundation Virginia Port Authority Virginia Department of Rail and Public Transportation Virginia Marine Resources Commission 	<p>Accepted:</p> <ul style="list-style-type: none"> Elizabeth River Project Hampton Roads Transit Hampton Roads Transportation Planning Organization

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Role	Federal Agencies	Virginia Agencies	Local Agencies / Other Stakeholders
	<p>Invited / have not accepted to date:</p> <ul style="list-style-type: none"> • U.S. Department of the Interior, Office of Environmental Project Review • U.S. Federal Emergency Management Agency • U.S. Federal Railroad Administration • U.S. Department of Agriculture, Natural Resources Conservation Service • U.S. Department of Defense, Joint Base Langley-Eustis • U.S. Department of Housing and Urban Development 	<p>Invited / have not accepted to date:</p> <ul style="list-style-type: none"> • Virginia Department of Environmental Quality • Virginia Department of Forestry • Virginia Department of Emergency Management • Virginia State Police 	<p>Invited / have not accepted to date:</p> <ul style="list-style-type: none"> • City of Suffolk • City of Chesapeake • Isle of Wight County • Hampton Roads Transportation Accountability Commission • Hampton University
Section 106 Consulting Parties	<p>Accepted:</p> <ul style="list-style-type: none"> • U.S. Army Corps of Engineers • U.S. Coast Guard • National Park Service, Chesapeake Bay Office • American Battlefield Protection Program (National Park Service) 	<p>Accepted:</p> <ul style="list-style-type: none"> • Virginia Department of Historic Resources (SHPO) 	<p>Accepted:</p> <ul style="list-style-type: none"> • City of Suffolk • City of Newport News • Partnership for a New Phoebus • Buckroe Historical Society • African American Historical Society of Portsmouth, Inc. • Mr. J. Brewer Moore • Norfolk Preservation Alliance • Norfolk Historical Society • Citizens for a Fort Monroe National Park
	<p>Invited / have not accepted to date:</p> <ul style="list-style-type: none"> • U.S. Department of Veteran Affairs <ul style="list-style-type: none"> • Advisory Council on Historic Preservation (to be invited following Effect Determination) 	<p>Invited / have not accepted to date:</p>	<p>Invited / have not accepted to date:</p> <ul style="list-style-type: none"> • City of Hampton • City of Norfolk • Fort Monroe Authority • Hampton University • Absentee-Shawnee Tribe of Indians of Oklahoma • Catawba Indian Nation • Shawnee Tribe • The Contraband Historical Society

TABLE 2: PUBLIC AND AGENCY MEETINGS

Meeting	Anticipated Date	Public or Agencies Involved	Key Topic(s)
Agency Scoping Meeting #1	July 21, 2015	Cooperating and Participating Agencies	VDOT will provide the cooperating / participating agencies and other stakeholders the opportunity to respond to questions asked in VDOT's June 19, 2015 scoping letters, provide input to be considered in the study, and ask questions of VDOT and FHWA regarding the conduct of the study.
Citizen Information Meeting #1	July 21 / 22, 2015	Public	VDOT will present the history and background of the study, introduce the SEIS, and solicit input for consideration in the development of the purpose and need, alternatives, and environmental considerations to be included in the SEIS.
Cooperating Agency Meeting #1	August 5, 2015	Cooperating Agencies	VDOT will brief the cooperating agencies on the proposed methodologies for impact analyses and request comments on these methodologies prior to the next cooperating agency meeting. VDOT also will report the results of their scoping efforts and July 2015 Citizen Information Meetings.
Cooperating Agency Meeting #2	September 2015	Cooperating Agencies	VDOT will address the resolution of comments received and brief FHWA and the cooperating agencies on comments received on the methodology documents. VDOT also will brief the federal agencies on the draft purpose and need and request initial reactions and comments prior to the next meeting.
Cooperating Agency Meeting #3	October 2015	Cooperating Agencies	VDOT will address the resolution of comments received and brief FHWA and the cooperating agencies on comments received on the purpose and need. It is anticipated that the parties will concur with the purpose and need at this time. VDOT also will revisit comments received during the scoping period that may address the need for the inclusion of any additional alternatives beyond the three alternatives retained for analysis in the original EIS. VDOT will provide materials to support this discussion and request comments on these alternatives prior to the next meeting.
Cooperating Agency Meeting #4	November, 2015	Cooperating Agencies	VDOT will brief FHWA and the cooperating agencies on input received on the alternatives considered. VDOT will provide a recommendation and supporting documentation of the alternatives to be retained for analysis in the Draft SEIS. It is anticipated that the agencies will concur on the alternatives to be retained for analysis, as well as any dismissed from further consideration, at this meeting.

TABLE 2: PUBLIC AND AGENCY MEETINGS

Meeting	Anticipated Date	Public or Agencies Involved	Key Topic(s)
Cooperating Agency Meeting #5	January 2016	Cooperating Agencies	VDOT will brief FHWA and the cooperating agencies on the refinement of alternatives retained for analysis and initial impact estimates. At this point, the group will identify the need for additional formal meetings prior to the publication of the Draft SEIS or if coordination can occur more informally between individual cooperating agencies as needed.
Citizen Information Meeting #2	December 2015/ January 2016	Public	VDOT will provide the public with an overview of alternatives that are to be retained for analysis in the SEIS. VDOT will seek input on these alternatives and alternatives not retained for analysis with respect to how they meet the purpose and need and the potential for impacts to the natural and human environment.
Cooperating Agency review of Pre-Draft SEIS	June/July 2016	Cooperating Agencies	Based on input received during cooperating agency meeting #5, VDOT will hold meetings/conference calls with FHWA and the cooperating agencies to discuss the status of the pre-Draft SEIS. Portions of the document will be provided to the cooperating agencies for preliminary review and comment during this timeframe.
Location Public Hearing	September 2016	Public	VDOT will present the findings of the Draft SEIS to the public and solicit input on this analysis and a potential preferred alternative.
Cooperating Agency Meeting #6	October 2016	Cooperating Agencies	VDOT will brief FHWA and cooperating agencies on comments received on the Draft SEIS. Prior to the meeting, FWHA and VDOT will recommend to USACE what they believe to be the preliminary Least Environmentally Damaging Practicable Alternative (LEDPA). The other cooperating agencies will be copied on this recommendation so that they might be able to provide relevant input as necessary. This communication will include all relevant information necessary to support the recommendation. During the meeting, VDOT will further explain this recommendation, answer questions from the cooperating agencies, and request a schedule for a written response from USACE.
Commonwealth Transportation Board (CTB) Briefing	October 18, 2016	VDOT	VDOT will brief the CTB on the findings of the SEIS, input from the public, and coordination with USACE regarding the assessment of the recommended preliminary LEDPA.

TABLE 2: PUBLIC AND AGENCY MEETINGS

Meeting	Anticipated Date	Public or Agencies Involved	Key Topic(s)
CTB Meeting	November 2016	VDOT	VDOT will seek an endorsement of a preferred alternative from the CTB to be documented in the Final SEIS.
Cooperating Agency Meeting review of Pre-Final SEIS	TBD	Cooperating Agencies	VDOT will hold a conference call with FHWA and the cooperating agencies to discuss the status of the pre-Final SEIS. Portions of the document will be provided to the cooperating agencies for preliminary review.

As illustrated in Table 2 above, FHWA, VDOT and the cooperating agencies will hold monthly meetings and interim conversations to allow the agencies to concur on the purpose and need, the alternatives considered, and the recommended preferred alternative/preliminary LEDPA assessment. Table 3 below illustrates these concurrence points, the anticipated date for concurrence, and the information the group will review and discuss to arrive at these decisions. Table 4 that follows provides additional detail on these coordination points and other opportunities for the participating agencies and public are provided on Table 4.

TABLE 3: KEY CONCURRENCE POINTS

Concurrence Point	Anticipated Date of Concurrence	Information Used to Arrive at Concurrence
Purpose and Need	October 2015	VDOT will provide FWHA and the cooperating agencies with a draft Purpose and Need Statement in early September 2015. At the September cooperating agency meeting, VDOT will present the purpose and need at a high level and discuss the specific need elements with the federal agencies. Over the next month, the cooperating agencies will review the Purpose and Need Statement internally and discuss any issues or concerns with FHWA, VDOT, and/or the other cooperating agencies. Based on input from and discussion with FHWA and the cooperating agencies, VDOT will update the Purpose and Need Statement and present the revised document to the cooperating agencies at the October cooperating agency meeting. It is anticipated that the agencies will formally concur on the Purpose and Need Statement at this meeting.
Range of Alternatives	November 2015	At the end of September 2015, VDOT will provide FHWA and the cooperating agencies with updated information on alternatives that had not been retained for analysis in previous studies. These agencies also will be provided with mapping and descriptions of the alternatives that VDOT seeks input on. During the October 2015 cooperating agency meeting, these agencies will review the alternatives, discuss how they meet the purpose and need, and if a given alternative should be retained for analysis in the SEIS. Following the meeting, the agencies will continue to review this information and discuss internally and with the other agencies. VDOT will continue to communicate with the federal agencies to provide additional information, answer questions, and seek input on which alternatives should be retained for analysis. At the November cooperating agency meeting, VDOT will present any information/input obtained since the previous meeting and the group will continue to discuss the alternatives that should be retained for analysis in the SEIS. It is anticipated that this conversation will conclude with concurrence on the alternatives that should be retained for analysis in the SEIS.

TABLE 3: KEY CONCURRENCE POINTS

Concurrence Point	Anticipated Date of Concurrence	Information Used to Arrive at Concurrence
Recommended preferred alternative/ preliminary LEDPA	October 2016	During the course of the study, VDOT will provide FHWA and the cooperating agencies with pre-draft versions of Draft SEIS chapters and data. When the Draft SEIS is published, these agencies, other participating agencies, and the public will be formally invited to comment on the document. VDOT will collect comments received and summarize this information for FHWA and the cooperating agencies. At the conclusion of the public review, the cooperating agencies will meet with FHWA and VDOT to discuss their comments on the Draft SEIS, review public comments, and discuss VDOT's assessment for a recommended preferred alternative and preliminary LEDPA. Once the group concurs on this recommendation, VDOT will seek formal comments from USACE on the preliminary LEDPA assessment. With USACE's formal comments, VDOT will present the recommended preferred alternative to the CTB.

TABLE 4: KEY COORDINATION POINTS

Coordination Point	Approximate Date of Coordination	Public or Agencies Involved	Coordination Required (roles and responsibilities)	Method Used for Coordination	Coordination Timeframe
Notice of Intent (NOI) for EIS	June 26, 2015	VDOT and FHWA	None - Notification	Federal Register notice	Immediate
Project Initiation and Early Scoping Activities	July 19, 2015	Cooperating and Participating Agencies	Agency response to cooperating or participating agency invitation; Comments on scope of issues in Draft SEIS	Agency Scoping Meeting Agency Scoping Letter	By July 29, 2015
		Public	Comments on scope of issues included in Draft SEIS	Citizen Information Meeting #1 and study website	CIM + 30 Days
Environmental Analysis Methodologies	September 2015	Lead / Cooperating Agencies	Comments on environmental analysis methodologies approach	Agency Meeting	15 Days
Property Owner Notification	October, 2015	Potentially affected / adjacent property owners	Response from owners as needed	Letter	15 Days
Purpose and Need	September 2015	Cooperating and Participating Agencies	Agency response to cooperating or participating agency invitation; Comments on scope of issues in Draft SEIS	Agency Scoping Meeting Agency Scoping Information Packet	By July 29, 2015
		Public	Comments on purpose and need elements	Citizen Information Meeting #1 and study website	CIM + 30 Days
	October 2015	Lead / Cooperating Agencies	Comment on and concurrence	Agency meetings	30 Days
	November 2015	Participating Agencies	Comment	Letter and/or email	TBD
Range of Alternatives	October – December 2015	Cooperating and Participating Agencies	Comments on Range of Alternatives and Alternatives Retained	Letter; study website, Agency meetings and Citizen Information Meeting #2	30 Days
		Public	Comments on Range of Alternatives	Study website Citizen Information Meeting #2	30 Days

TABLE 4: KEY COORDINATION POINTS

Coordination Point	Approximate Date of Coordination	Public or Agencies Involved	Coordination Required (roles and responsibilities)	Method Used for Coordination	Coordination Timeframe
Draft Supplemental Environmental Impact Statement	June / July 2016	Cooperating Agencies	Pre-Draft SEIS Comments	Letters or Emails	30 days
	August, 2016	Cooperating and Participating Agencies	Draft SEIS Comments	Letters	45 days
		U.S. Environmental Protection Agency	Section 309 Review and Rating	Letter	45 days
		Public	Draft SEIS Comments	Notice of Availability in the Federal Register Location Public Hearing Emails study website Letters / Written Comments	45 days
Preferred Alternative	October 2016	Cooperating Agencies	Concurrence on recommended preferred alternative and preliminary LEDPA	Meetings	Ongoing
	November 2016	Commonwealth Transportation Board Public	Identification of Preferred Alternative	Emails, News Releases Meeting	30 days 60 days
Final Supplemental Environmental Impact Statement	June 2017	Cooperating Agencies	Comments on Pre-Final SEIS Comments	Letters or Emails	30 days
	June 2017	Public Cooperating and Participating Agencies	Notification	Notice of Availability in Federal Register study website	Immediate
First Record of Decision (ROD)	August 2017	Cooperating and Participating Agencies	None-Notification	Notice of Availability Letters	No less than 30 days from Final EIS
		Public	None-Notification	Notice of Availability study website	No less than 30 days from Final SEIS
Post-ROD permits, licenses, or approvals	TBD	TBD	TBD	TBD	TBD

TABLE 5: SECTION 106 CONSULTATION

Coordination Point	Approximate Date of Coordination	Public or Agencies Involved	Method Used for Coordination	Coordination Required	Coordination Timeframe
Definition of Undertaking	TBD	Virginia Department of Historic Resources	Meeting with DHR	Initiate Section 106 Consultation	Immediate
Identification of Potential Consulting Parties	TBD	Consulting Parties	Letters	Invitation to potential Consulting Parties	30 days
Scoping Identification of Historic Properties	TBD	Virginia Department of Historic Resources	Letter Field Meeting with DHR	Identification of Area of Potential Effect Comments on identification approach and anticipated Section 106 process	30 days
	TBD	Virginia Department of Historic Resources Other Consulting Parties	Letters	Comments on inventory of potential historic properties	30 days
	TBD	Public	Citizens Information Meeting #2	Comments on inventory of potential historic properties	CIM + 30 days
Identification of Historic Properties	TBD	Virginia Department of Historic Resources	Letter	Concurrence on National Register eligibility determinations	30 days
	TBD	Other Consulting Parties	Letters	Comments on National Register eligibility determinations	30 days
	TBD	Public	Study Website Location Public Hearing	Comments on National Register eligibility determinations	45 Days
Section 106 Effect Determinations	TBD	Public	study website Location Public Hearing	Comments regarding proposed effect determinations	45 days
	TBD	Virginia Department of Historic Resources	Letter	Concurrence on effect determinations for Preferred Alternative	30 days
		Other Consulting Parties	Letters	Comments on effect determinations for Preferred Alternative	30 days

TABLE 5: SECTION 106 CONSULTATION

Coordination Point	Approximate Date of Coordination	Public or Agencies Involved	Method Used for Coordination	Coordination Required	Coordination Timeframe
Resolution of Effects / Programmatic Agreement (PA)	TBD	Advisory Council on Historic Preservation	Letter	Response from Advisory Council regarding participation in process	30 days
	TBD	Virginia Department of Historic Resources	Letter Meeting among signatories, if needed	Comments on PA Signatures on PA from signatories	TBD
		Other Consulting Parties	Letters	Comments of draft PA Signatures on PA from concurring parties	TBD
	TBD	Public	FEIS Study Website	Notification of PA	Immediate